HOW TO APPLY TO BE AN AMERICORPS VISTA SUMMER ASSOCIATE

To find the VISTA summer job listings:

- 2023 Summer VISTA position listings should be live starting on Monday, April 3, 2023 with an application deadline of April 26, 2023.
- Google search My AmeriCorps or click https://my.americorps.gov/mp/login.do
- Click "search listings" (RED words, See picture below)
- Next screen from the drop downs-Choose AmeriCorps VISTA, OKLAHOMA, <u>red search button</u>, and then you'll see the job postings. (See picture below)

IMPORTANT - Things to know PRIOR to applying:

- Applicants must be a minimum of 18 years old by May 21, 2023.
- You will have to create an account to apply and then link the job you're applying for to your account. The system requires a long password so make sure and **write it down!**
- Have your work history, volunteer or community service history, references, etc. information ready to input.
- <u>References</u>: Applicants will need names & contact information (<u>INCLUDING an email address</u>) for <u>2</u> professional references. These may be supervisor, teacher, advisor, pastor, etc. (No personal references such as family or friends will be accepted.) Please let your references know that they will be receiving an email form from AmeriCorps to fill out and submit back. <u>Applications cannot be processed until references are complete!</u>
- <u>Compensation</u>: Jobs are 8 weeks long. Paid bi-weekly (\$675.08 x 4 pay periods=\$2,700.32) and receive their choice of either an education award of \$1,459.26 <u>OR</u> a stipend of \$276.64 upon completion of the 8 week summer service assignment. <u>THIS CANNOT BE CHANGED ONCE IT IS CHOSEN!</u>
- The website is not always user friendly or easy to navigate! If you have any trouble applying please contact Laura Hazen at (918) 869-0133 or lhazen@nbn-nrc.org

Screen 1



Advanced Listing Search Welcome to the My AmeriCorps "Advanced Search" page, a quick and easy way to find AmeriCorps national service opportunities that are suited to your particular salks, interests, and circumstances. The simplest advanced search involves three stops selecting the issue eras (or areas) of interest to you, selecting one or more geographic area where you would be a trimerated in serving; and circlesing the "Search" button. To nearow down your search further, you have the option of entering additional information about yourself before clicking the "Search" button, who he the periodicing program you would be to participate in any specifized salks you mgist have, and whether you are toologing for full time, part time, or summer service apportunities. These optional questions appear toward the right side of the search form. Clicking the "Search" button will sake you to a Issing of opportunities that if the criteria you entered, including: the name and a brief description of the organization offering the position. The AmeriCorps program. State en Nistonak, VISTa or NCOC. Hat the opportunity is connected with the dates accepting applications, and the location of the service opportunity. Further help on this Advanced Search page can be found by clicking here. Links from the page will take you directly to a detailed description or the available position, as well as it an ornine application from. Remember, though, that to apply for a position, you must first create a profile. But don't worry. If you apply for an opportunity but haven't created a profile yet, you will still be asked to create one as pert of the application process. Enjoy your search! To search for programs, you may use either the Quick Search or Advanced Search option. Quick Search To search for programs by type andior location, or to find a specific program name, please use the fields below. Program Name: Include programs not currently accepting applications?