

# City of Muskogee Information and Forms Relevant to the Muskogee Historic Preservation Subgrant Program

## Contents

- Application for Rezone and the Rezone Process.....1
- Zoning Verification.....3
- Certificate of Appropriateness and the Process.....3
- Local Architects Engineers and Surveyors.....4
- Permitting and Inspections .....4
  
- Forms
- Application to Rezone Property.....6
- Application for Certificate of Appropriateness.....7
- City of Muskogee Permit Application.....9
- Roof and Siding Application.....12
- Demolition Permit Application.....13
  
- Muskogee Historic District Maps.....14

## Application for Rezone and the Rezone Process

The application for rezone is included as a part of the Muskogee Historic Revitalization Subgrant Program Application, and it can also be found on the City of Muskogee Planning page under Planning Documents > Applications. This application is a fillable PDF and we request that it remain in a fillable digital state as opposed to a hard copy for the ease of administration.

The following are the steps to getting property rezoned in Muskogee:



1. Have a pre-development meeting with the Department of Planning & Community Development by emailing Cathy at [planning@muskogeeonline.org](mailto:planning@muskogeeonline.org) or calling our office at (918) 684-6232.
  - a. Additional Contacts
    - i. Director of Planning & Community Development, Jody King, [jking@muskogeeonline.org](mailto:jking@muskogeeonline.org), (918) 684-6375.
2. At the pre-development meeting, we will discuss your plans and why you may need to rezone. We will help you understand the process, why we do this, and explain terms like “use” and “intensity” as it relates to your development.
3. After the pre-development meeting you will submit your application no later than four weeks from the desired Planning & Zoning Commission Meeting<sup>1</sup> with the \$200.00 application fee (non-refundable regardless of outcome), a list of property owners within a 300 foot radius of the property that **must** be prepared by an abstractor, registered surveyor, or attorney, and we suggest submitting a site plan and/or renderings of the final product but it is not required unless the proposed rezone does not comply with the 2013 Muskogee Comprehensive Plan and Future Land Use Map<sup>2</sup>.
  - a. We recommend either Pioneer Abstract and Title or Muskogee Abstract and Title.
  - b. We also recommend Tony Robinson at Heartland Surveying for this requirement and other surveying needs.
4. Next, we will do a public notice to those surrounding property owners and that will be circulated in the Muskogee Phoenix for no less than 20 calendar days prior to the Planning & Zoning Commission Meeting.
5. The rezone request is heard in the first of three public hearings before the Planning & Zoning Commission<sup>3</sup>. They will make a recommendation to the City Council.

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<sup>1</sup> The Planning & Zoning Commission meets on the First and Third Monday of every month. Where there may be a holiday on that Monday, we will always schedule a special call meeting for the next immediate day that is not a holiday recognized (or an observed holiday) by the City of Muskogee.

<sup>2</sup> We do not anticipate anyone deviating from the Comp Plan or Future Land Use Map.

<sup>3</sup> The applicant **MUST** be present to present their application to the Commission after the staff presentation. The burden of the rezone rests on the applicant while the staff is there to provide facts about the property and its compliance with Comp Plan and Future Land Use map.

6. Upon the decision of the Planning & Zoning Commission, your rezone will be heard by the Public Works Committee Meeting (City Council Round 1), the second public hearing, at the very next meeting after the planning and Zoning Commission meeting. Public Works Committee always meets on the second Monday of each month<sup>4</sup>.
7. Upon the completion of the Public Works Committee, your rezone request will be heard at the City Council Meeting (City Council Round 2), the third and final public hearing. City Council always meets on the fourth Monday of each month<sup>5</sup>.
8. At this point you have followed all the steps, and your rezone should be approved.  
**Congratulations!** You may now proceed with obtaining permits and start working on your development.

## Zoning Verification

The Muskogee Historic Revitalization Subgrant Program requires properties to be zoned correctly for their intended use. To determine your property's zoning, you can request a zoning verification letter from the Department of Planning & Community Development by contacting their office at [planning@muskogeeonline.org](mailto:planning@muskogeeonline.org) or via phone at (918) 684-6232.

A zoning verification letter will explain what the current zoning and use is and its compliance with 2013 Muskogee Comprehensive Plan and Future Land Use. It will also show any open code enforcement cases, fire cases, permits, and any liens against the property. If you have recently gone through the rezoning process, you will receive a zoning verification letter along with your official notice that your rezoning has been approved.

## Certificate of Appropriateness and the Process

Congratulations, you own an historic piece of Muskogee! With that comes a lot of responsibilities to promote the historic value of the City of Muskogee and maintain your resource in the Locally and Federally Registered Historic District.

In a normal situation, any improvements to the exterior of an historic resource in the historic districts would submit their plans to the Historic Preservation Commission to be issued a Certificate of Appropriateness (COA). The application shows that the improvements will meet the historic styling for the area and the requirements set forth in The Secretary of the Interior's Standards for the Treatment of Historic Properties. Thanks to the collaborative efforts of the City of Muskogee and Neighbors Building Neighborhoods, a resolution has been passed by the City Council allowing the application review team to issue the COA on behalf of the Historic Preservation Commission. This will expedite the process for applicants and reduce the cost of obtaining a COA.

You will still be required to fill out the Application for a Certificate of Appropriateness to be submitted with your Muskogee Historic Revitalization Subgrant Program application. The application is included as a part of the Muskogee Historic Revitalization Subgrant Program Application, and it can also be found on the City of Muskogee Planning page under Planning Documents > Applications.

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<sup>4</sup> Subject to holidays.

<sup>5</sup> Subject to holidays and special call sessions to conduct business.

## Local Architects, Engineers, and Surveyors

The following list are local contacts that have worked with the city and come with a high recommendation for product satisfaction and professionalism.

### Architects:

Mike Martin, Martin Design, Architects

- 318 W Broadway, Muskogee, OK 74401
- (918) 682-0900
- [mike@martin-design.net](mailto:mike@martin-design.net)
- Jeff Andrews
  - 600 Emporia St # A, Muskogee, OK 74401
  - (918) 687-1756

### Engineers:

- HUB Engineers
  - 818 Eastside Boulevard Muskogee, Oklahoma 74403 (P.O. Box 1543, 74402)
  - (918) 682-7811
  - [thilton@hubengineers.com](mailto:thilton@hubengineers.com)
- Cook Consulting, LLC
  - 129 N Lee St, Fort Gibson, OK 74434
  - (918) 478-9442
  - Email them on their website [here](#).

### Surveyors:

- Tony Robinson, Heartland Surveying & Mapping
  - 600 Emporia St # C, Muskogee, OK 74401
  - (918) 682-7796

## Permitting and Inspections

Permits and Inspections is a division of the Department of Planning & Community Development. They will issue all construction permits and conduct all inspections. Upon completion of the project and passing inspections, you will be able to get your Certificate of Occupancy.

For the Muskogee Historic Revitalization Subgrant Program, the most common permits will be the general Building Permit, the Remodel Permit, and the Roofing Permit. Depending on the project inspections may be required for electrical, plumbing, mechanical (HVAC), and/or building (framing and concrete). Contractors will call in inspections upon completion of the rough-in and for the final inspection. Concrete inspections must be conducted before the concrete is poured to verify the proper use of either rebar or mesh. All contractors are required to be licensed with the City of Muskogee. If your preferred contractor is not registered with the City, please contact the City Clerk's Office at (918) 684-6270.

The cost for the roofing, mechanical, electrical, and plumbing permit are Fifty-Five 00/100 (\$55.00) each.

Other costs are as follows<sup>6 7</sup>:

- Building Permit, New Construction:
  - Residential: \$0.50 per square foot with a minimum fee of \$500.00
  - Commercial: \$0.50 per square foot for the first 10,000 square feet then \$0.04 per square foot greater than 10,000 square feet (With a minimum fee of \$800.00).
- Remodeling or Alteration of Structure:
  - Residential: \$0.15 per sq. ft with a minimum fee of \$150.00
  - Commercial: \$0.20 per square foot for the first 10,000 square feet then \$0.04 per square foot greater than 10,000 square feet (With a minimum fee of \$500.00)
- Streets and Sidewalks:
  - \$50.00 sidewalk permit
  - \$50.00 curb cut/driveway approach.
  - \$150.00 street cut & backfill for asphalt streets or alleyways.
  - \$200.00 street cut & backfill for concrete streets.
  
  - \$50.00 parking lot

Any question on permitting and cost can be answered through the Permits and Inspections Division at [planning@muskogeeonline.org](mailto:planning@muskogeeonline.org) or via phone at (918) 684-6251.

Additional Permits and Inspections Contacts.

- Senior Permit Technician, Christy Riley, [criley@muskogeeonline.org](mailto:criley@muskogeeonline.org)
- Chief Building Inspector, Everett Wilson, [ewilson@msukogeeonline.org](mailto:ewilson@msukogeeonline.org)

## Links and Resources

[Planning Department Forms & Applications](#)

[City of Muskogee Historic Preservation](#)

[Permits & Inspections](#)

[The Secretary of the Interior's Standards for the Treatment of Historic Properties](#)

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<sup>6</sup> For commercial construction, we must conduct a plan review. The City's contractor, Okie Safety, completes plan reviews. The turnaround time is roughly two weeks and this must be complete prior to issuance of a building permit. The fee for the plan review is 25% of the total building permit cost which is assessed up front but applied to the whole cost of the permit.

<sup>7</sup> This is not a whole and complete list. Depending on the property, items like sewer taps or water related fees might not apply. Please consult with the Chief Building Inspector.



**Application to Rezone Property**

**Instructions & Information for Rezoning Property**

1. All of the following must be submitted to the Planning Department to begin the rezoning process:

Discuss Application with Planning Department. Date: \_\_\_\_\_

Completed application form.

\$200.00 application fee (nonrefundable regardless of outcome of request).

\$18.75 Filing fee to record survey with County Clerk (refundable if application in not approved.)

List of property owners that are within 300 feet of the property proposed to be rezoned. This list must be prepared and certified by an abstract company, attorney or registered surveyor.

An AutoCAD compatible file and a PDF file of a site plan of the property may be submitted that would include the property lines, proper setbacks, existing structures, utility easements, and proposed structures and/or utilities. Single Family Residential Structures do not have to submit a site plan. Those requesting a rezone that does not conform to the 2013 Comprehensive Plan/Future Land Use map shall submit a site plan that follows the requirements of City Code 90-04-03.

2. The request must be submitted a minimum of four (4) weeks prior to a regularly scheduled Planning Commission meeting, the Planning Commission meets on the 1st and 3<sup>rd</sup> Monday of every month. This time is necessary to publish a legal notice in the Muskogee Daily Phoenix, prepare and mail notices of the meeting to nearby property owners and do other administrative work. A staff report and recommendation will be available prior to the Planning Commission meeting. The Planning Commission meets the first and third Monday of each month. The request will be heard by the Planning Commission, Public Works Committee and the City Council. These meetings are open to the public, and testimony will be accepted both for and against the request. The applicant and/or owner must be present at these meetings. The decision of the Council is the final action on a rezoning request. The City Council meets the Monday following the Planning Commission.
3. Submit your Application by emailing the Planning Department at [planning@muskogeeonline.org](mailto:planning@muskogeeonline.org) noting your Name and Application type on the subject line, or you can submit your application to:

City of Muskogee  
 Planning Department  
 P.O. Box 1927  
 Muskogee, Oklahoma 74402

**For Office Use Only:**

Date Received	Receipt No.	Ordinance Number	Planning Commission Meeting Date	Public Works Meeting Date	City Council Meeting Date

**CITY OF MUSKOGEE  
HISTORIC PRESERVATION COMMISSION  
Application for Certificate of Appropriateness**

Type of Permit: Building\_\_\_\_\_ Demolition\_\_\_\_\_ Moving\_\_\_\_\_ Sign/Mural\_\_\_\_\_

Street Address of Property: \_\_\_\_\_

Legal description of property: \_\_\_\_\_

Existing Use of Property: \_\_\_\_\_ Proposed Use: \_\_\_\_\_ Zoning: \_\_\_\_\_

Name of property owner: \_\_\_\_\_

Street address of Owner: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Applicant (if different from owner): \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe the proposed modifications to the structure(s) and site. Explain how the modifications will maintain the historic character of the structure and meet the intent of the Secretary of Interior's Standards for Rehabilitation (use additional sheets if necessary):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I certify that the above information is correct:

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Date

**See back of this form for instructions and information regarding the Certificate of Appropriateness process.**

**I. FOR PLANNING DEPARTMENT USE:** Date Submitted: \_\_\_\_\_

Date of Historic Preservation Commission Meeting: \_\_\_\_\_

Action of Commission: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
Signature of Historic Preservation Commission Chairperson

\_\_\_\_\_  
Date

## Instructions & Information for Certificate of Appropriateness

1. A Certificate of Appropriateness is the official document issued by the Historic Preservation Commission prior to the issuance of 1) a building permit for construction that affects the exterior architectural appearance, 2) a demolition permit, 3) a moving permit or 4) a sign/mural permit for any property designated as a historic property, or located within a historic district, or listed on the National Register of Historic Places. It shall be a violation for any person to begin construction, alteration or modification of any property which has been either designated as historic property or included in a district without first obtaining a Certificate of Appropriateness.

2. All of the following must be submitted to the Planning Department to initiate the Certificate of Appropriateness review:

\_\_\_\_\_ Completed application form

\_\_\_\_\_ \$50.00 application fee (nonrefundable regardless of outcome of request).

\_\_\_\_\_ Site plan and/or construction drawings (floor plan, elevations) in sufficient detail to describe the modifications. Plans are not required for demolition or moving permits.

3. Within 5 days after a Certificate of Appropriateness request is submitted to the Planning Department, a meeting of the Commission will be held. The Commission will use the Secretary of Interior's Standards for Rehabilitation as the review guidelines for a Certificate of Appropriateness.

The Commission may approve, approve with conditions or deny the request at the meeting. Any decision of the Commission can be appealed to the City Council. An appeal must be in writing stating the grounds for the appeal and submitted to the Planning Department within five (5) days of the Commission's decision. The appeal will be heard by the City Council at their next available meeting.

4. It is recommended that the applicant discuss their request with the Planning Department prior to submitting the application. If you have questions regarding the appropriateness of a request or the process, contact the Planning Department at (918) 684-6232.

City of Muskogee  
Planning Department  
P.O. Box 1927  
Muskogee, Oklahoma 74402  
Municipal Building, 229 W. Okmulgee St.  
918-684-6232





**Application to Rezone  
Property**

Section: \_\_\_\_\_  
Township: \_\_\_\_\_  
Range: \_\_\_\_\_

Name of Property Owner(s): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Street Address of Owners: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Applicant on behalf of the Property Owner(s): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Street Address of Applicant: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of the area to be rezoned (attach supporting documentation):

State purpose and justification for rezoning:

Existing Zoning and Use of the Property:

Proposed Zoning and Use of the Property:

I certify that the above Information is Correct:

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

# CITY OF MUSKOGEE PERMIT APPLICATION



Application Number:

Address: \_\_\_\_\_ Valuation \$ \_\_\_\_\_

Legal Description: \_\_\_\_\_

Owner's name: \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone # \_\_\_\_\_

**Type of Permits**

**Residential**

- New
- Remodel
- Addition
- Pool
- Accessory Bld
- Driveway

**Commercial**

- New
- Remodel
- Addition
- Pool
- Accessory Bld
- Parking lot

**Industrial**

- New
- Remodel
- Addition
- Curb Cut

**Mobile home**

- Inside
- Outside

**Other**

## FOR OFFICE USE ONLY

1. Zoning Code:

2. Building use classification:

3. Impervious surface:

4. Total building area:

5. Number of stories:

**Permit Costs:**

PERMIT \$ \_\_\_\_\_  
SEWER TAP \$ \_\_\_\_\_  
WSRVC \$ \_\_\_\_\_  
STATE UBCC FEE \$ \_\_\_\_\_  
TOTAL \$ \_\_\_\_\_

**Permit Accepted By:** \_\_\_\_\_

**Comments:**

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**Please Read the Following**

- 1. I(we), the undersigned, hereby make application to the City of Muskogee, Inspections Department, for a permit to erect, remodel, repair, or add to the building, structure, or facility described in the plans and specifications herewith presented; subject to all provisions of city ordinances governing and pertaining to this requested use, whether specified or not. The information which follows and the accompanying plans and specifications with the representations therein contained, are made a part of this application, in reliance upon which the City of Muskogee is requested to issue a building permit.**
- 2. Site plan, foundation, elevation, and typical section plan, showing all wiring, plumbing, heating, air conditioning, and construction details and dimensions are required. The granting of this permit does not grant any right of privilege to: erect any building, structure, or any portion thereof, upon any street, alley, or public place or portion thereof, or use any structure or portion that is or may be prohibited by ordinance of the City of Muskogee.**
- 3. I (We), hereby certify that no part of this work has been started, and I(We), assume full responsibility for compliance with all city building, plumbing, electric, sanitary, and construction requirements. It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact, or expression of material fact, either with or without intention on the part of the applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications, or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the City of Muskogee Inspections Department, shall constitute sufficient ground for the revocation of such permit.**
- 4. I hereby affirm that I have read the above. I am familiar with all applicable codes and standard and will comply with all provisions as set forth by the City of Muskogee.**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Signature of Applicant

**Submit Application -** The permit application requires information about your construction permit. The address of construction must be provided, unless it is a new structure, along with the legal description for the property, the owners name, the contractors name, and architects name if applicable. The square footage of the new structure, including porches, patios, and garages must also be provided. Please submit two sets of plans (one digital and one physical), including a site plan, and any other documentation of the proposed work for review. To obtain an application please visit the Building Inspections office located at 505 Columbus Ave or download a copy from the "Links and Downloads" section on the right side of the page on our City website.

**Review Process -** During this process your application will be routed to different departments for their approvals. The normal review time for residential projects is three to five business days. For commercial projects the normal review time is two to four weeks. Permits for roofs, siding, and mobile homes in a park can be issued at time of application.

**Issuing Permit -** Once the permit has been approved by all necessary departments the permit is ready to be issued. The building permit is a document granting you legal permission to start your project. Upon approval of a building permit a permit fee will be collected. The permit fee is issued to defray the cost of the application process, and review and inspection of site. An inspection card will be issued to keep on site at all times, listing inspections required for the project. Changes will require a review and approval by building official.

Please feel free to contact or visit the Building Inspection Service for information regarding application for a building permit. Our staff will explain the requirements for applying for permits and assist you with information needed for your project. Visit us at **505 Columbus Ave Muskogee, OK 74401** or Call 918-684-6251.

**REQUIRED INSPECTIONS -** An Inspection Record Card will be given to you when your permit is issued. The inspection card is required to be posted on the job site before inspections will be made. The following inspections are required to be called in by the contractors.

**General Contractor**

**Plumbing Contractor**

**Electrical Contractor**

- Footings
- Slab
- Framing
- Driveway Approach
- Building Final

- Underground Rough-In
- Top Out
- Water Service
- Sewer Service
- Gas Inspection
- Plumbing Final

- Saw Pole
- Rough-In
- Service
- Electrical Final

**Mechanical Contractor**

- Rough-In
- Mechanical Final

All rough-ins must be inspected and approved before framing inspection is called in. Rough work in ceilings, walls, and floors shall not be covered until the inspection has been approved.

All finals must be inspected and approved before the building final is requested.

The Certificate of Occupancy for businesses can be requested after the building final has been approved. All fixtures, furniture and accessories must be in place and ready to open for business when this inspection is requested.

The Certificate of Occupancy for residential can be requested after the building final has been approved. You must have your house numbers displayed at the time this inspection is requested.



**City of Muskogee  
Inspection Services  
505 Columbus  
Muskogee, OK 74401  
918-684-6251 (Fax) 918-684-6258**

***Roof & Siding Application***

Address of Construction \_\_\_\_\_ Total Cost of Construction\$ \_\_\_\_\_  
Owner's Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Owner's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Contractor \_\_\_\_\_ Phone # \_\_\_\_\_  
Contractor's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Description of work to be done \_\_\_\_\_

I (We), the undersigned, hereby make application to the City of Muskogee, Inspections Department, for a permit to erect, remodel, repair, or add to the building structure, or facility described in the plans and specification herewith presented; subject to all provisions of city ordinances governing and pertaining to this requested use, whether specified or not. The information which follows and the representations therein contained, are made a part of this application, in reliance upon the City of Muskogee is requested to issue a building permit.

The granting of this permit does not grant any right of privilege to: erect any building, structure or portion thereof upon any street, alley, or public place or portion thereof, or use any structure or portion that is or may be prohibited by ordinance of City of Muskogee.

I (We), hereby certify that no part of this work has been started and I (we) assume full responsibility for compliance with all city building, plumbing, electrical, sanitary, and construction requirements. It is understood and agreed by this applicant that any error, misstatement, or misrepresentation of material fact, or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications, or structure made subsequent, without the approval of the City of Muskogee, Inspections Department, shall constitute sufficient ground for the revocation of such permit.

I hereby affirm that I have read the above. I am familiar with the applicable codes and standards, and will comply with all provisions as set forth by the City of Muskogee.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**DEMOLITION PERMIT APPLICATION  
CITY OF MUSKOGEE  
INSPECTION DEPARTMENT  
(918) 684-6251**

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

NUMBER OF STORIES: \_\_\_\_\_ TOTAL SQ. FT. OF BUILDING: \_\_\_\_\_

SEWER CAPPED BY: \_\_\_\_\_ ESTIMATED COST: \$ \_\_\_\_\_  
(City Licensed Plumbing Contractor) (Demolition)

**FEE: Main Structure \$100.00, Sewer Cap fee \$30.00**

1. The City of Muskogee has the right to require bonds and insurance to address the following concerns:
  - a. All expenses of clean-up or repair to streets, curbs, sidewalks drainage facilities, or city owned improvements damaged by the demolition activity; and
  - b. To provide some assurance that the property owners or their contractors will complete the demolition within the time and in the manner required.

\_\_\_\_\_ X \$2.00 = \$ \_\_\_\_\_  
(Total sq ft) (Bond Amount)

The bond shall be made payable to the City of Muskogee in the form of an approved surety bond, cashier's check or irrevocable letter of credit. The bond shall be submitted with this application to the Inspection Department. In the event that the property is satisfactorily cleaned up, sanitary sewer capped by a City licensed plumber, all debris taken to the Muskogee Community Landfill, and the City improvements are left undamaged, as determined by the Building Inspector; the total amount of the cashier's check will be refunded to the person who posted said bond or in the alternative, the surety bond or letter of credit will be released or cancelled.

2. The City of Muskogee requires liability insurance in such amount equivalent to the risk involved in the demolition.
3. Once a building permit is obtained, the demolition shall commence within one (1) month and be completed within three (3) months.
4. All utility service connections shall be removed and all storm and sanitary sewers leading from the building/structure shall be sealed /capped by a City licensed plumbing contractor and inspected by the Inspection Department prior to commencement of the demolition. **Call 1-800-522-6543 ( OKIE ) before you dig.**
5. All floors, slabs, and foundations shall be removed and restored to natural grade. The area shall be backfilled with suitable uncontaminated dirt. Basements shall also be backfilled to grade level.
6. All debris and rubble of demolished building/structure shall be disposed of at the Muskogee Community Landfill. **Receipts from said facility shall be submitted prior to the bond being released.**
7. The Lot shall be graded so it will drain without significant erosion or the standing of water.
8. All contractors are to comply with State and federal guidelines as to the testing, abatement/remediation and disposal of any hazardous materials found in conjunction with the demolition of any structure.

I (We) assume full responsibility for compliance with all City Ordinances. It is understood and agreed by this applicant that any error, misstatement, or misrepresentation of material fact, or expression of material fact, either with or without intention on the part of the applicant, such as might, or would, operate to cause a refusal of this application, or any change in the accompanying plans or specifications made subsequent to the issuance of a permit in accordance with this application, without the approval of the Building Inspector, shall constitute sufficient ground for the revocation of such demolition permit.

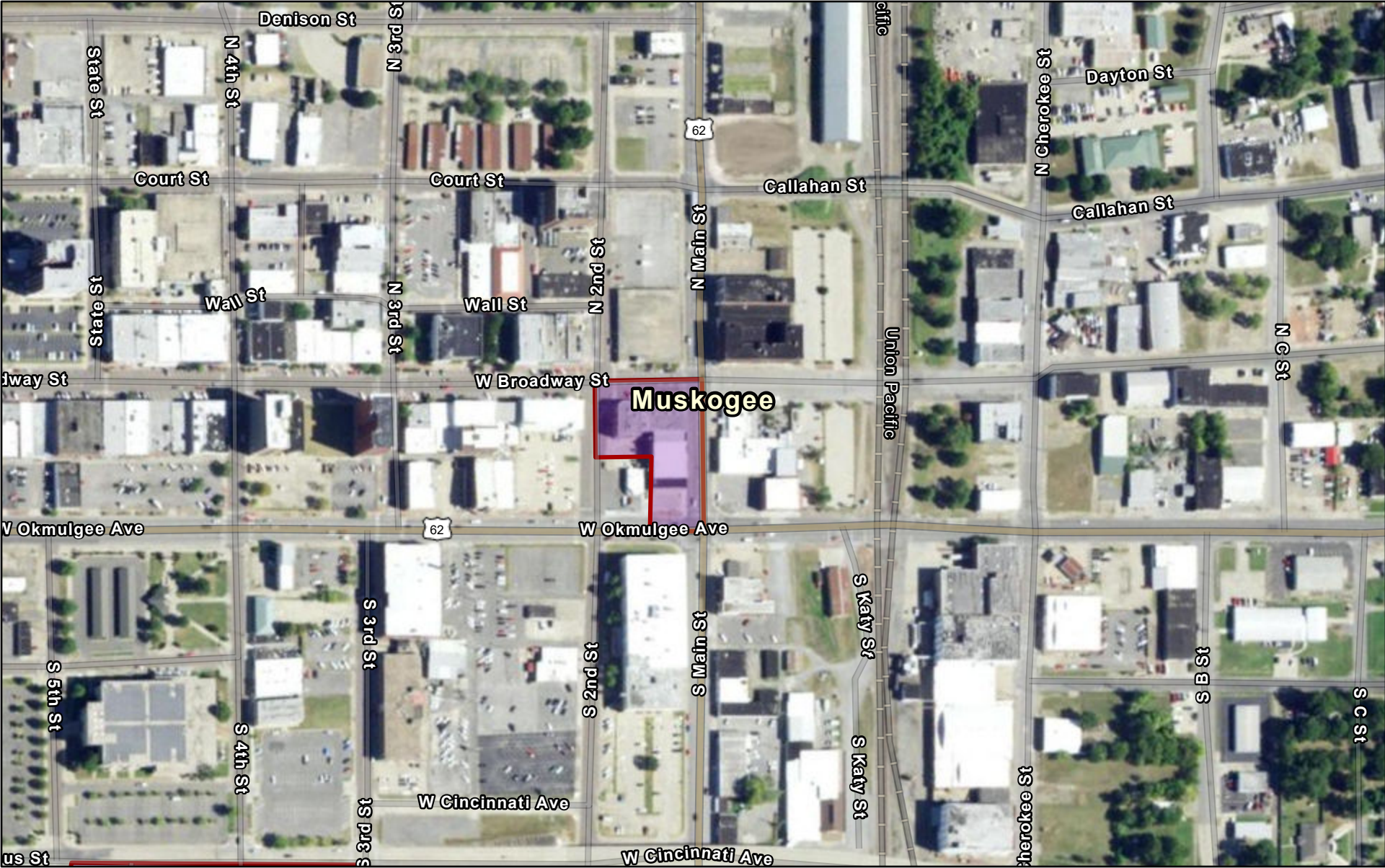
OWNER: \_\_\_\_\_ CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

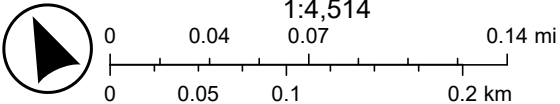
Muskogee's  
Historic  
Districts

# Pre-Statehood Commercial National Register District



12/19/2023

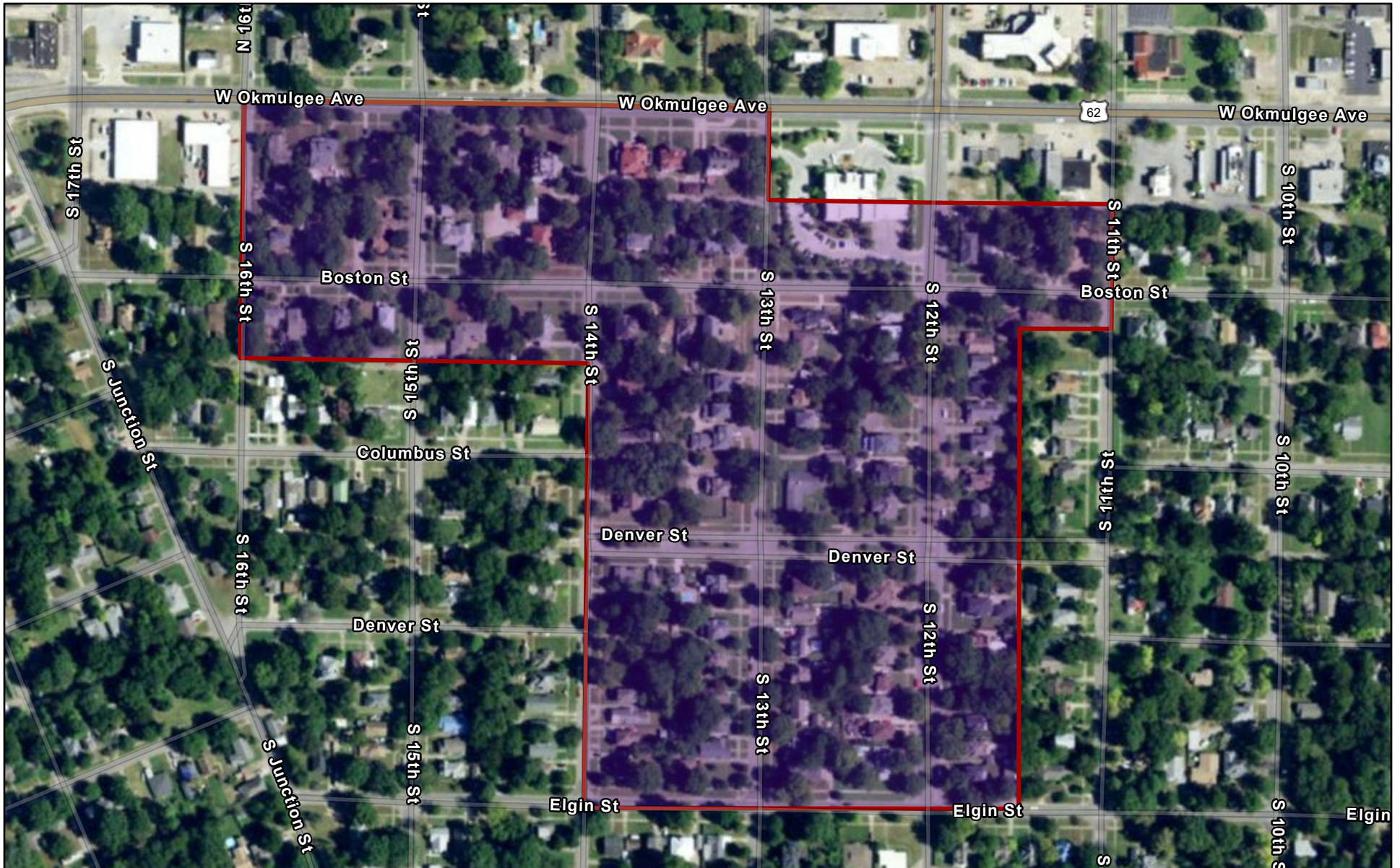
Listed on the National Register on October 6, 1983



Esri Community Maps Contributors, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph.



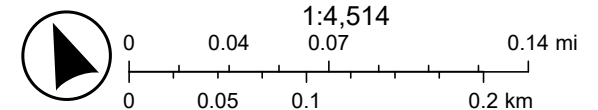
# Kendall's Place National Register District



12/19/2023

Listed on the National Register on December 16, 2005

\*This map may conflict with the map found in the City of Muskogee  
Historic District Unified Design Guidelines



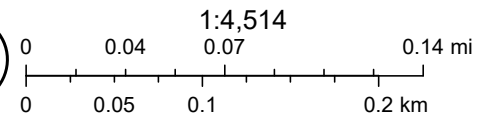
Esri Community Maps Contributors, Texas Parks & Wildlife, ©  
OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph,

# Muskogee Depot & Freight National Register District



12/19/2023

Listed on the National Register on December 6, 2006



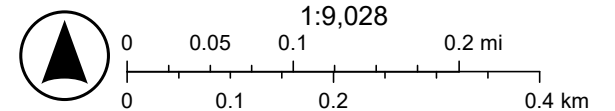
Esri Community Maps Contributors, Texas Parks & Wildlife, ©  
OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph,

# Bacon College National Register District



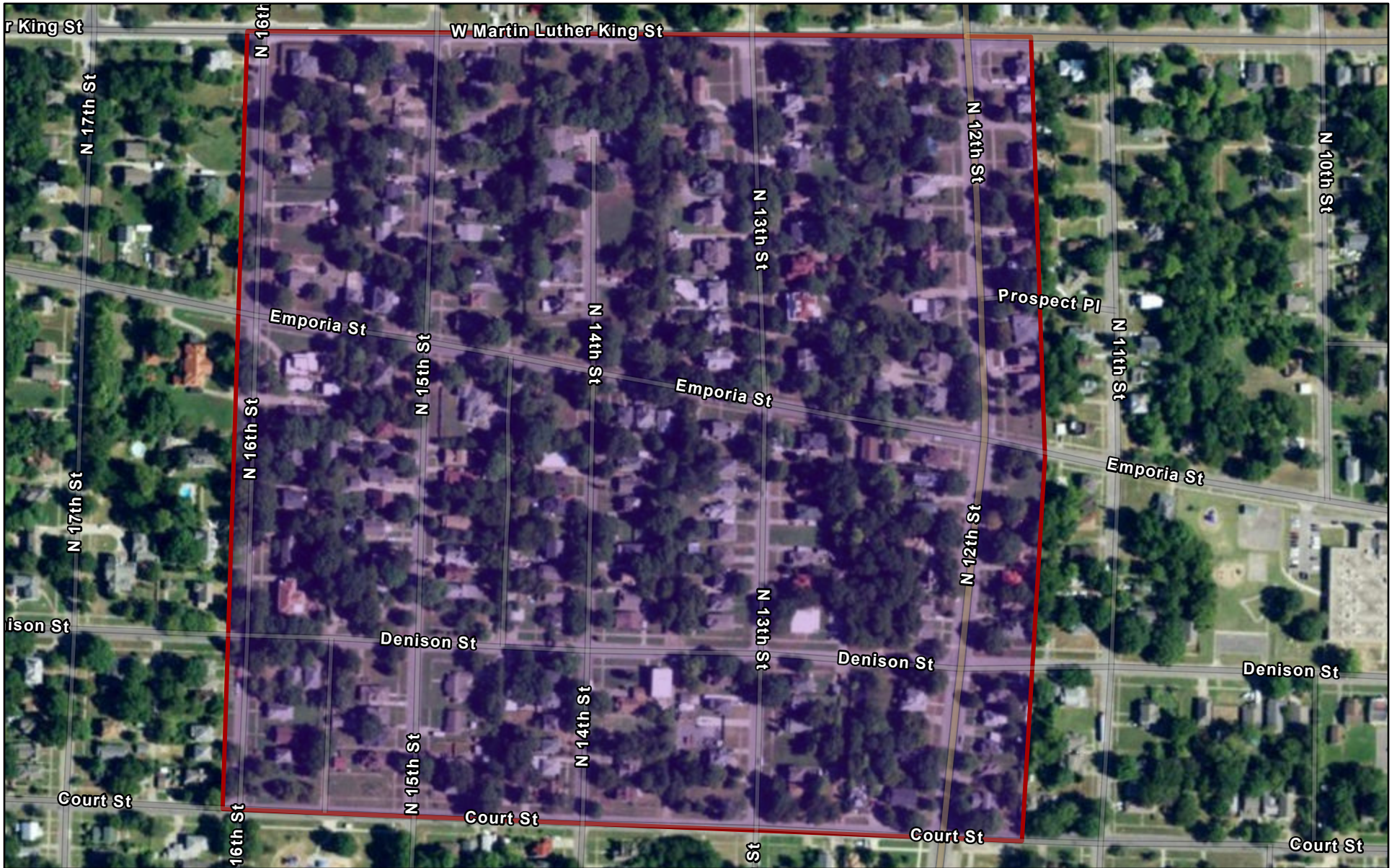
12/19/2023

Listed on the National Register on December 10, 2014



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# Founder's Place National Register District



12/19/2023

Listed on the National Register on March 13, 2020

\*This map may conflict with the map found in the City of Muskogee  
Historic District Unified Design Guidelines

